

SABINAL ISD
School Board Meeting
June 12, 2023

Board Members Present: Bernardo Garcia Jr., Raquel Esquivel, Andres Guevara, and Nancy Ortiz-Rodriguez.
Board Members Absent: Karen Davis, Danny Gonzales, and Mike Hawkes.
Administration Present: Richard W. Grill, Superintendent; Steve Alvarado, Secondary Principal; Adriana Beza, Assistant Principal; Nikki Joslin, Curriculum & Instruction; Patricia Gonzales, Business Manager; and Maggie Lopez, Secretary to the Board.
Guests Present: Henry Lutz.

A regular meeting of the Board of Trustees of Sabinal Independent School District was held, June 12, 2023, beginning at 6:30 PM in the High School Library building.

1. Call. President Bernardo Garcia called the meeting to order at 6:30 PM and determined that a quorum was present.
2. Public Comment. None.
3. Consent Agenda Items.
 - A. Approved minutes of the May 9, 2023, Board Meeting.
 - B. Reviewed monthly Financial Investment reports.
 - C. Reviewed monthly Technology report.
 - D. Approved the revised academic calendar for 2023-2024.

Nancy Ortiz-Rodriguez made the motion and seconded by Andres Guevara to approve the consent agenda items as presented. Motion passed unanimously.

4. Superintendent Richard W. Grill reported on the following:
 - Event Center update. Expect the roof and exterior wall panels to being installed soon. The work on connecting the driveway to the new parking lot has begun and the driveway should be completed by August.
 - The bullet resistant glass film has been installed at all campuses.
 - High security fence is being installed around the elementary school and will be completed prior to the first day of instruction in August.
 - Reminder of special meeting scheduled for Tuesday, June 27th to adopt the 2023-2024 budget.
 - Provided recommendation letters for the employment of Marla Goodson and Jesse Joe Rodriguez.
 - Provided the most current employee vacancy report.
 - Provided his June and July calendars and noted he would be out on vacation next week.
 - Reported summer office hours to be Monday – Thursday, 8:00 am – 4:30 pm.
 - Provided regular monthly items.
 - Reminder of upcoming school board training sessions.
5. Board Financial Audit Committee Nominations. Pat reported Coleman, Horton & Company, LLP will conduct the annual audit August 1st through 3rd, 2023. The Board must form an

Audit Committee to consist of no more than three Trustees. The Audit Committee will meet on Thursday, August 3, 2023, at 9:00 am.

6. 2023-2024 Budget Workshop. Pat Gonzales proceeded with a workshop on the proposed 2023-2024 budget.
7. 2023-2024 TASB Risk Management Insurance. Andres Guevara made a motion, and it was seconded by Raquel Esquivel to continue coverage through TASB Risk Management for Property, Liability, Auto, Privacy & Information Security, Violent Acts, and Workers' Compensation as presented from Jul61, 2023 through June 30, 2024. The motion carried unanimously.
8. Resolution for Tax Calculations Designated Officer. Raquel Esquivel made a motion, and it was seconded by Andres Guevara to approve the Resolution of the Board of Trustees to appoint the District's Business Manager, Patricia Gonzales, as the designated officer responsible for calculating and reporting the no-new-revenue tax rate and voter-approval tax rate as determined by state law. The motion carried unanimously.
9. 2023-2024 Board Meeting Calendar. Andres Guevara made a motion, and it was seconded by Nancy Ortiz-Rodriguez to approve the 2023-2024 School Board meeting dates as presented. The motion carried unanimously.
10. 2023-2024 Board Operating Procedures. The board reviewed the 2023-2024 Board Standard Operating Procedures Manual. To be approved at the June 27, 2023, meeting.
11. Board Members Attendance. Andres Guevara made the motion, and it was seconded by Raquel Esquivel to move forward with sending written notice/letters addressed to Danny Gonzales and Karen Davis in regards to their chronic board meeting absences. The motion carried unanimously.
12. Intruder Detection Audit Report. Steve Alvarado and Henry Lutz reported on the safety and security of the students, staff and all others within our schools is our top priority. The administration explained that the Texas School Safety Center's Intruder Detection Audit conducted an inspection of the Sabinal Middle School on April 26, 2023. There was one finding, a teacher had the classroom door locked but open; a violation of Sabinal ISD Door Security Plan and the Sabinal Safety Procedures and Protocols.

The Secondary Safety and Security Team (SST) met on May 9, 2023, to review the district safety procedures and protocols and the single audit finding. The SST developed recommendations to ensure that all campus employees know the district procedures. Following the outcomes of the SST meeting, recommendations were forwarded to the chairman of the District Safety and Security committee.

The District School Safety and Security Committee met on May 25, 2023, and was provided the complete report findings from the Texas School Safety Center's Intruder Detection Audit that was conducted on April 26, 2023. The District Committee discussed the single finding and the SST recommendations for a corrective action plan to be submitted to the Texas Safe School Center by June 29, 2023.

The following corrective actions are needed and will be taken:

1. Re-train teachers, staff and substitutes to monitor exterior doors during passing periods and to ensure all exterior doors are locked at all times; this training will be held on August 9, 2023 for staff and August 1, 2023 for substitutes.
2. Re-train teachers, staff and substitutes to keep their classroom doors closed and locked during instruction; this training will be held on August 9, 2023 for staff and August 1, 2023 for substitutes.
3. Re-train responsible campus staff to conduct daily interior doors sweeps; this training will be held on August 9, 2023 for these campus personnel followed by documented subsequent training sessions scheduled at monthly faculty meetings.

Raquel Esquivel made the motion and seconded by Nancy Ortiz-Rodriguez to approve the District Safety and Security Committee to approve the corrective actions as presented. Motion carried unanimously.

4. Adjournment. Andres Guevara made the motion and seconded by Raquel Esquivel to adjourn. Motion passed unanimously.

President Date

Secretary Date